

ACADEMIC SENATE
EXECUTIVE COMMITTEE
MINUTES
NOVEMBER 5, 2024

Approved 12-3-24

11:30 AM - 12:50 PM

MH-141

Present: Childers, Jarvis, Kanel, Mallicoat, Milligan, Swarat, Valdez, Wood
Absent Gradilla

I. CALL TO ORDER

Chair Jarvis called the meeting to order at 11:30 am.

II. URGENT BUSINESS

- Per UPS 106.000, we need to put together the Campus Selection Committee for Conferring the Honorary Degree. Exec is to select two faculty and a past Seante chair for the committee.

Suggestions:

- Steve Stambough (HSS)
 - Denise Stanley (CBE)
 - Irene Matz (CCOM)
 - Randall Goldberg (ARTS)
 - Steve Walk (Emeriti)
- We have faculty meetings and Grad meetings, and the chair extended it by 30 minutes. Chair now wants another meeting.
Q: Do we have to attend?
A: Yes, it's listed in the CBA as faculty duties.

III. ANNOUNCEMENTS

No announcements.

IV. APPROVAL OF MINUTES

- M/S/P (Childers/Swarat) Motion to approve the October 15th minutes. Motion passed.
- 4.1 EC Minutes 10-15-24 (draft)
 - 4.2 EC Minutes 10-22-24 (draft) - *forthcoming*

V. CHAIR'S REPORT

- GI 2025 Symposium, Day 1 was affordability. The basic message was it cost more to come here than just tuition, so we need to factor that in. And everyone was talking about housing and the cost for housing.
- The most interesting part was when they gave us our data, we discussed it at the tables for about 30 minutes. The uptake, the takeaway, they are definitely going to add to the various metrics. Whether its going to be a mean time to degree or an eight year grad rate, they have heard the four and six year grad rates does not reflect the reality of our students. Lots of talking about making what is the concept of student success more student based.
 - One of the things that came up in the Statewide Senate was they were worried there would be two or three different degrees, that the students that ended up doing the six or eight year program would have a degree that would be looked down upon because it was not the same standard as a four year degree.

Executive Committee went into Executive Session.

Additional Chairs report:

- A student teaching associate from Computer Science reached out to me, claiming violation of UPS 300.010 - Policy on Final Grade Reporting. I will meet with him tomorrow.

VI. PROVOST REPORT - 12:30 PM

- We will have the budget presentation on Thursday. There are two pieces, source and uses. Sources is about our revenue coming from State. Uses, we are going to get two pots of money only for instructions, one in the form of baseline, one in the form of one-time. My suggestion is to wait until I work with the Deans, then you will know the impact to your college.

Executive Committee went into Executive Session.

VII. STAFF REPORT

- We need to replace Penny Weismuller on the Academic Appeals Board

Suggestions:

- Deepak Sharma (ECS)
 - Phoolendra Mishra (ECS)
 - Elaine Rutkowski (HHD)
- We received 43 applications for the Assigned Time for Exceptional Levels of Service to Students Award.

VIII. COMMITTEE LIAISON REPORTS

Executive Committee went into Executive Session.

8.1 ASI Board [Jarvis], T, 10-22-24, 1:15 - 3:45 PM, TSU Legislative Chambers

- CAPS: student mental health survey in February.
- Advancement: search for AVP Strat Comm in Spring. (No mention of AVP Government Relations)
- ASI found a bunch of extra scholarship money (\$111K vs the normal \$30K). Discussion of giving out the money now to those who already applied, versus spreading the money across 2 semesters (or more). Voted to spread it over two semesters.

8.2 Campus Facilities & Beautification Committee [Swarat], F, 10-25-24, 11:00 AM - 12:00 PM, Zoom

- Meeting cancelled due to the AA/AS Retreat.

8.3 Graduate Education Committee [Wood], F, 10-25-24, 2:00 - 4:00 PM, MH-141

- No report submitted.

8.4 Information Technology Committee [Childers], F, 11-1-24, 10:00 - 11:00 AM, Zoom

- Quorum present
- Minutes amended to add a comment made at the last meeting that the IT committee would like to be more involved in IT decisions. Minutes as amended were approved.
 - Willie reminds the committee that many projects are ongoing and asks for a sense of how they want to participate in IT decisions
 - Committee charge provides input on what decisions would be the purview of the committee
 - Reminder about how to add items to the committee agenda
- Committee voted to have December meeting hybrid at the ATC
- Willie provided IT updates for the month: Cybersecurity, Tech Day, ATC Open House, Titan Chat (ChatGPT), Xerox refresh, ADA ruling on website and mobile app accessibility
 - Concern about lack of committee input in decision to extend Xerox contract vs. going with another vendor
 - Discussion on accessibility

- 8.5 Faculty Affairs Committee [Jarvis], F, 11-1-24, 10:00 AM - 12:00 PM, MH-141
- No report submitted.
- 8.6 Curriculum Committee [Kanel], F, 11-1-24, 12:00 - 2:00 PM, Zoom
- Quorum present
 - Minutes:
 - 9/27/24: Approved
 - 10/18/24: Approved as amended
 - Unfinished Business
 - LIBR 395- Library Research Center Internship: Discussed revisions from Cornforth based on feedback from UCC last meeting. Still working on where this class will be housed. Probably Humanities. The library would like to offer more courses that are specialized allowing students to gain unique and specialized skills.

Approved to send on to Library Dean on Curriculog (since UCC serves as College Committee for Library) after much discussion and a few revisions to clarify this as an internship

New Business

 - UPS 100.610- Program Discontinuance and Program Suspension
 - Discussed revisions offered by Dr. Casem
 - Will vote on this next meeting once UCC reviews ups on support courses.
 - UPS 411.105- Support Courses: Will pick this up next meeting
- 8.7 General Education Committee [Childers], F, 11-1-24, 2:00 - 4:00 PM, Zoom
- Quorum present
 - READ 290B and MATH 105 are slight modifications of existing GE courses. Committee voted to allow GE Chair to approve these without full committee review.
 - Review of GE course change form proposals
 - PUBH 321, WGST 205, CAS 315, CAS 330 - All approved after changes by course instructor as requested by GEC
 - CAS 340 - Approved pending additional minor changes to the syllabus by the course instructor
- 8.8 Library Committee [Milligan], M, 11-4-24, 11:00 AM - 12:00 PM, PLS-299
- No report submitted.
- 8.9 Faculty Research Policy Committee [Kanel], T, 11-5-24, 9:00 - 10:00 AM, MH-141
- Met with quorum
 - Discussed whether to go forward with the new UPS on workload. Committee would like to send it to senate executive committee to review and then send on to senate floor for debate. Will send revised document to committee and call for approval vote via email in the next couple weeks. The issue of time related to WTU was discussed and it was thought that each department's DPS should decide based on results, e.g. (publications). Hoping exec will send to DEI committee to get their input.
 - Discussed the usage of "collections" in the document about Indigenous People's artifacts. Committee saw no issue and believes that our representative Megan Lonsky will advocate properly for proper storage etc. If faculty have grievances, they are encouraged to go through CFA.
 - 650.00 Intramural Research Grants will be discussed next meeting with an eye on whether current practices are in line with the UPS. Also, perhaps DEI should offer specific wording if they believe it would create a more equitable document and process.
- 8.10 Student Academic Life Committee [Milligan], T, 11-5-24, 9:00 - 10:00 AM, Zoom
- No report submitted.

IX. UNFINISHED BUSINESS

9.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel

9.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel

1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy

X. NEW BUSINESS

10.1 CSUF Summer start for programs - (Discussion item)

- Exec discussed once the Provost arrived.

Q: (Jarvis) How can we get summer starting? Whether it's certificates, grad programs, help for undergrads, and financial aid if possible?

A: (Provost) I will have to check into this and get back to you.

- There was a limit on how you spent the profits we received from Extensions, that restriction has been removed by the Legislator. So now it can go into a trust and can be used in lots of other ways. I will be getting something out to all the chairs informing them if they start having programs in Extensions, that money can come back to the departments.

10.2 Rescission of UPS 450.000 - Goals, Scope, and Policy Regulation for Extended Education

- Exec discussed and this document will be added to the AS agenda as a consent calendar item.

10.3 Rescission of UPS 450.200 - Policy on Special Sessions

- Exec discussed and this document will be added to the AS agenda as a consent calendar item.

10.4 UPS 100.002 - Title and Form of Address

- (Jarvis) This UPS document is up for periodic review. I would recommend we rescind this document.
 - M/S/P (Swarat/Milligan) Motion to rescind UPS 100.002. Motion passed.
 - This document will be added to the AS agenda as a consent calendar item.

10.5 UPS 100.620 - Review of Administrative Units

- (Jarvis) This came up in PRBC, they want to make this the annual report that the units already do.
- Exec discussed and this document. Chair Jarvis will discuss the President Rochon and will bring back to Exec.

10.6 UPS 106.100 - The President's Medallion

- (Jarvis) This UPS document is up for periodic review.
- Exec discussed and this document. Chair Jarvis will discuss the President Rochon and will bring back to Exec.

10.7 UPS 411.104 - Policy on Online Instruction

- (Jarvis) This policy allows faculty to take up to 20% of the class online. An issue has come up in a couple of colleges where the Deans are beefing with faculty because the faculty are choosing the first three weeks online or the last three weeks online.
- Exec discussed and this document and will refer it to the Academic Standards Committee to review.

10.8 New Course Proposals - Fall 2024

10.9 Department of Women and Gender Studies Name Change

XI. MEMBER ITEMS

XII. ADJOURNMENT

- M/S/P (Valdez/Wood) Meeting adjourned at 12:50 pm.